

Position applied for _____

Department _____

Preferred hours (please tick all applicable) Part time Full-time Night -work

Personal Details

Forename _____

Second Forename _____

Surname _____

Address _____

Postcode _____ Personal Email _____

Home Tel No / Mobile Tel _____

National Insurance Number _____

Right to work in the UK (Asylum & Immigration Act 1996)

You will be required to produce original documents to prove your eligibility at the interview stage of the recruitment process.

Current/Last Employment

Notice required / earliest start date _____

Name & address of employer and nature of business	
Position held & brief description of main duties and responsibilities	
Date started in position	
Date of leaving if appropriate	
Reason for leaving	
Salary & any Benefits	

Employment History

Please provide below a record of other employments and activities, either paid or unpaid, in date order; starting with the most recent.

Date from – to (M/Y)	Name of organisation and nature of business	Position held and brief description of main duties and responsibilities	Salary and reason for leaving

Education and Qualifications and Current Training Certificates (including membership of professional bodies)

Please provide details of any qualifications you hold. (You will be asked to provide evidence of qualifications obtained).

Date	School/College/University	Qualification (e.g. GCSE, GCE.CSE, NVQ, BTEC, Diploma, Degree)	Subject	Grade/Result

Professional Qualifications (including membership of professional bodies)

Please provide details of any professional qualifications you hold. (You may be asked to provide evidence of qualifications obtained)

Date	Type	Professional Body/Organisation	Qualification

Supporting your Application

Please provide details in support of your application, explaining why you are applying and would be a suitable candidate for the position.

(You may also, if you wish attach your CV or any other documentation in support of your application)

Please continue on separate sheet if required

Driving Licence Details (please complete the following section if applicable to the position)

Do you hold a current driving licence (please tick)? Full Provisional LGV

Please provide details of any endorsements on your licence or convictions pending:

Special Requirements:

Do you have any special requirements if you were invited to interview/assessment?

Yes No If YES, please give details

Declaration

I confirm that the information given on this form is, to the best of my knowledge, true and complete. I understand that any false or misleading statements or omissions may be sufficient for rejection or, if employed, dismissal.

Signed _____ Date _____

Please upload this document online at www.sembmarineslp.com/careers or return completed applications as indicated below:

Email address: hr@sembmarineslp.com or **Head Office:** Sembmarine SLP Ltd
HR Department
Hamilton Road,
Lowestoft, NR321XF